



CITY OF RATON
EMERGENCY PROCUREMENT JUSTIFICATION FORM

The emergency procurement methods (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. This existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. The functioning of government;
2. The preservation or protection of property; or
3. The health or safety of any person

A. Department: PARKS + RECREATION (AQUATIC)
 Requestor: JARED CHATTERLEY
 Telephone Number: 575-445-2413
 Email: JCHATTERLEY@CITYOFRATON.COM

B. Name of Contractor: IAIS MECHANICAL LLC
 Address of Contractor: PO BOX 3160, ALB NM 87190

Proposed Contract Amount: \$ 5,480.45 (Attach copy of estimate/quote) 203-00-44040

Term of Prospective Contract: _____

Equip Maint & Repair

C. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: REPLACE TUBE BUNDLE FOR POOL BOILER
INSTALL FLOW RATE METER ON BOILER INTAKE LINE
TO MONITOR WATER FLOW TO BOILER, INSPECT/REPLACE THERMAL REGULATOR

D. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. WITHOUT A FUNCTIONING POOL BOILER THE WATER IN THE POOL IS NOT HEATED, THE AQUATIC CENTER AND SOME OF ITS EQUIPMENT CAN'T PROPERLY OPERATE WITHOUT A FUNCTIONING BOILER.

E. Describe what measure are being taken to minimize the duration and effect of this particular emergency procurement. WE ARE KEEPING THE AQUATIC CENTER OPEN & ALLOWING PEOPLE SWIM IF THEY WISH. WE HAVE BEEN IN CONVERSATION WITH THE CONTRACTOR TO MOVE FORWARD WITH THE NEEDED REPAIRS AS SOON AS POSSIBLE.

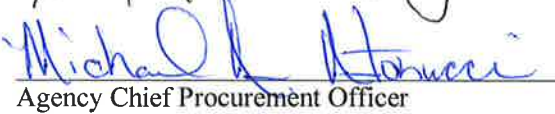
F. Describe what measure the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. WE ARE INSTALLING A

FLOW RATE METER TO REGULATE THE FLOW TO THE BOILER
AND BEGINNING TO DO THE NECESSARY RESEARCH FOR
THE EVENTUAL REPLACEMENT OF THE BOILER WITH A MORE
ADEQUATE BOILER FOR THE FACILITY.

Certified by:


Department Representative/Requestor

Date: 5/3/17


Agency Chief Procurement Officer

Date: 5/3/17

Agency Approval by:

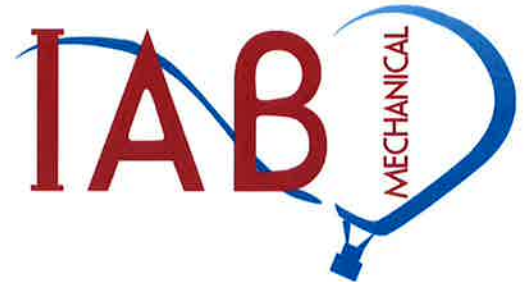

City Manager

Date: 5/3/17

No later than three business days after an emergency procurement, the City Treasurer/CPO or designee will post notice of an emergency procurement to this section of the City website. The notice will remain posted for no less than 72 hours.

I.A.B. Mechanical LLC

P.O. Box 3160
Albuquerque, NM 87190



NAME / ADDRESS
CITY OF RATON ATTN: RICCO TRUJILLO PO BOX 910 RATON, NM 87740

ESTIMATE

ESTIMATE #	DATE	P.O. NO.	TERMS	PROJECT
1505	4/24/2017		SEE BELOW	

DESCRIPTION	TOTAL
IAB MECHANICAL WILL SUPPLY LABOR AND MATERIAL TO INSTALL A NEW TUBE BUNDLE AND UNITHERM GOVERNOR FOR THE POOL BOILER. STARTUP AND VERIFICATION OF PROPER OPERATION ALSO INCLUDED. ANY OTHER DEFICIENCIES FOUND AT TIME OF INSTALLATION WILL BE BROUGHT TO MANAGERMENTS ATTENTION FOR FURTHER APPROVAL.	
ESTIMATED COST FOR ABOVE WORK	5,107.00T
TERMS: TBD	
GROSS RECEIPTS TAX	373.45
Proposal good for 30 days. Thank you!	TOTAL \$5,480.45

SIGNATURE