



**MINUTES OF THE REGULAR RATON CITY COMMISSION
MEETING HELD ON TUESDAY, MARCH 12, 2019 AT 6PM**

I. CALL TO ORDER:

Mayor Pro-tem Schuster called the meeting of the Raton City Commission to order at 6:00 p.m.

II. ROLL CALL/ATTENDANCE:

Answering roll call was Mayor Pro-tem Linde' Schuster, Commissioners: Lori Chatterley, Ron Chavez and Don Giacomo. Mayor Segotta was attending the National League of Cities Conference in Washington DC and was unable to attend. Also present were City Manager Scott Berry, Clerk/Treasurer Michael Anne Antonucci and 7 visitors.

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:

- Next Regular Commission Meeting Tuesday, March 26, 2019 at 6 p.m.
- Notice of Potential Quorum: A quorum of City Commissioners may attend the NM Municipal League District 3 Meeting in Las Vegas, NM on April 10th 10 a.m. to 4 p.m. at the Plaza Hotel located at 230 Plaza Park.
- Proclamation – Women's History Month Commissioner Chatterley read the proclamation and presented to PBW Members: Melissa Unger, Michael Anne Antonucci and Lynette Simpson.

V. COMMENTS FROM THE GENERAL PUBLIC: No Comments.

VI. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOLUTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:

A. Approval of the February 26, 2019 Commission Meeting Minutes.

Commissioner Chatterley made a motion to approve minutes for the February 26, 2019 Regular Commission Meeting. Commissioner Chavez seconded the motion. No further discussion took place and the motion passed 4-0 with all voting "aye".

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B. *Department Presentation by Jared Chatterley, Parks & Rec Director.*

Parks and Rec Director Jared Chatterley gave the Commission an informative presentation on the recreation industry in general and the significant economic impact it has in addition to providing 7.6 million jobs. He also gave an overview of the City of Raton Parks and Recreation department which has been operating almost 10 years. His presentation included an overview of the department mission, organizational structure, programs offered, facilities/amenities, special events, accreditations, certifications, partners and future plans. A brief discussion followed with questions and comments by Commissioners pertaining to some of the needs of the facility such as replacement of indoor cameras, maintenance, repairs and additional outdoor lighting in Roundhouse Park. City Manager Berry thanked Jared for his presentation and informed the Commission that he would schedule the other department heads to give a report at the first Commission meeting of every month.

C. *Deliberate and Act on Raton Housing Authority Board Appointments.*

City Manager Berry reviewed the Housing Authority Board listing and noted there are 3 seats that need to be addressed. John Duran's term expired but he has continued to serve on the board and is reapplying. Terri Segotta's term is up this month and she is also reapplying and Victor Romero is applying for the vacancy to complete the 1 year term for that position. A motion was made by Commissioner Chavez to approve the Raton Housing Authority Board Appointments as presented. The motion was seconded by Commissioner Giacomo and carried 4-0 with all voting "aye".

D. *Deliberate and Act on Public Celebration Permits for the Raton MainStreet Spring for Hops and Vine Event April 27th at the Raton Museum.*

City Manager Berry introduced the item and noted that this was a very successful event and that final action must be approved by the State of NM Alcohol and Gaming Division. Brenda Ferri with Raton MainStreet was also present and stated that Colfax Ale Cellar, Blu Dragonfly Brewing Company and Noisy Water Winery would serve at the event this year. She also noted that Sheehan Winery was listed on the agenda but is unable to come. A motion was made by Commissioner Chatterley to approve all three Public Celebration Permits for the Raton MainStreet Spring for Hops and Vine Event April 27th at the Raton Museum as presented. The motion was seconded by Commissioner Giacomo and carried 4-0 with a unanimous roll call vote.

E. *Deliberate and Act on Lodgers' Tax Advisory Board Recommendations: Media Advertising/Marketing – The Center for Community Innovation, Albuquerque Journal Summer Guide and KRDO TV Advertising.*

City Manager Berry referred to the memo in the packet with the recommendations from the Lodgers' Tax Advisory Board. He then read aloud each recommendation: \$5,400 (\$900/month through FY19) to The Center for Community Innovation for media advertising/marketing, \$2,032 to the Albuquerque Journal for advertising in their summer guide, \$12,000 to KRDO

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TV for advertising. It was noted in the recommendation that the Albuquerque Journal ad and KRDO TV ads would be coordinated with Jessica Barfield at the Center for Community Innovation. Commissioner Chatterley was at the meeting also and stated that the Albuquerque Journal was interested in distributing the Raton Visitors Guide and would provide a quote. Jessica will also talk with the Chamber on the number of guides that would be needed. A brief discussion followed regarding the recommendations. A motion was made by Commissioner Chavez to approve the Lodgers' Tax Advisory Board Recommendations as presented. The motion was seconded Commissioner Giacomo and carried 4-0 with all voting "aye".

F. *Deliberate and Act on Lodgers' Tax Non-Promotional Funding Request from Raton Country Club for Sprinkler System Improvements and Maintenance Equipment.*

City Manager Berry stated that the proposal was presented to the Commission at the last meeting but that he recommended postponing action again to allow additional time to work with the Country Club to get more information and a detailed scope of work. A motion was made by Commissioner Chatterley to postpone the item until the next meeting. The motion was seconded by Commissioner Giacomo and carried 4-0 with all voting "aye".

G. *Deliberate and Act on Economic Development Services Contract between the City of Raton and Hi-Bay Enterprises.*

City Manager Berry introduced the agreement and noted that he consulted with the NM Economic Development Department to make sure that the agreement met the requirements of the LEDA statute and ordinance. City Manager Berry then gave an overview of the basic terms of the agreement to award \$37,000 for electrical improvements and roof repairs to a vacant commercial building to provide light manufacturing, rental spaces to small entrepreneurs, auto enthusiasts and to create an indoor event venue. He further noted that the terms require job creation and that various claw backs are identified in the agreement. Joe Rodman was present and thanked the Commission. A motion was made by Commissioner Giacomo to approve the contract Economic Development Services Contract between the City of Raton and Hi-Bay Enterprises. The motion was seconded by Commissioner Chavez and carried 4-0 with all voting "aye".

H. *Deliberate and Act on Resolution 2019-15: FY19 Budget Adjustment #11.*

Clerk/Treasurer Antonucci presented the budget adjustment request that included a revenue and expense adjustment for \$7,954 for an insurance claim for replacement of the announcer's booth at Gabriele Field, to adjust the state library grant to reflect the actual amount received and an adjustment to the Capital Projects and Solid Waste fund in the amount of \$1,682 to cover Transfer Station project costs not covered by the NMED Grant. A motion was made by Commissioner Chatterley to approve Resolution 2019-15: FY19 Budget Adjustment #11. The motion was seconded by Commissioner Giacomo and carried 4-0 with all voting "aye".

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I. *City Manager's Report.*

City Manager Berry reported the following:

- Informed the Commission that he prepared a request for our federal delegation to adjust the census track boundary for Raton's Opportunity Zone and that Mayor Segotta was going to deliver the requests while he was in Washington, D.C. this week. He further noted that adjustment to the boundary was necessary for private investment in downtown Raton.
- Reported that the Taxiway A pre-construction meeting was held last week and that the project will start in April.
- Reported that the contractor for the Filter Plant Project will mobilize next week and that Lake Maloya has risen 2 feet in recent weeks. Eagle Nest Lake has also risen and the City will have its full allotment this year.
- Reported the Public Works Department has been busy due to the recent snow storms and thanked them for the long hours and hard work.
- Informed the Commission that he will attend a conference on March 27th in Santa Fe regarding the Opportunity Zone community development program.

Commissioner Chatterley thanked the employees at the Sewer Treatment Plant for their recent field trip tour. Commissioner Chavez also commended City Manager Berry for getting the Opportunity Zone request ready. Commissioner Chavez also thanked Jared Chatterley for giving his presentation.

VII. ADJOURNMENT:

The meeting adjourned at 7:04 p.m.

CITY OF RATON


Linde Schuster, Mayor Pro-tem

ATTEST:


Michael Anne Antonucci, City Clerk